Human Resources JOB DESCRIPTION PRODUCTION OPERATOR 3	Document #: **JD-16**
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	Revision: **C**
	DCR: 00010
	Date: 11/25/2019

1. JOB TITLE

1.1. Production Operator 3

2. JOB DESCRIPTION

2.1. Medical manufacturing assembly in a clean room environment

3. JOB REQUIREMENTS

3.1. High school diploma or equivalent.

3.2. 7-10 years' experience in a medical device clean room manufacturing environment.

3.3. Skilled in performing intricate device assembly under a microscope on a daily basis: not limited to soldering.

3.4. Proficient in basic math and mathematical problem solving.

3.5. Proficient in reading and understanding English procedural documentation.

3.6. Proficient in writing and speaking English.

4. JOB RESPONSIBILITIES

4.1. Follow documented procedures to assemble products at a high level of quality while meeting or exceeding established production rates/guidelines.

4.2. Comply with documented "Good Manufacturing Practices" related to actions, hygiene, and behavior requirements when entering, working in, or leaving a controlled work/clean room environment.

4.3. Accurately fill all required data records, as required to perform the job (training records, maintenance records, traceability forms, and other records as required).

4.4. Follow documented instruction to set-up, operate, adjust equipment, use tools and fixtures as required to perform the job.

4.5. Perform assembler training per documented process.

4.6. Immediately inform supervisor of any issues associated with performing and documented procedure.

4.7. Participate in various Lean/Continuous Improvement initiatives and activities.

4.8. Other assignments as requested.

SIGNATURES:

_____ _____

Supervisor Date

_____ _____

Employee Date